

COLLEGE POLICY

POLICY: **PROGRAM QUALITY ASSURANCE**

APPROVED BY EXECUTIVE: December 19, 2018

SUPERSEDES POLICY: May 5, 2015

PURPOSE

Sault College is committed to assuring that all academic programs meet, and exceed, standards and expectations for quality and relevance.

This policy is in place to ensure programs conform to the Framework for Programs of Instruction and meet the requirements set by Ontario Colleges Quality Assurance Service (OCQAS) for program quality.

SCOPE

This policy applies to all postsecondary programs leading to an Ontario College credential, regardless of the location of delivery, mode of delivery or source of funding.

POLICY STATEMENT

1. The Vice President Academic and Research is responsible for monitoring compliance of and updating this policy.
2. In accordance with this policy, Sault College will have effective quality assurance mechanisms in place which ensure:
 - i. the quality of a program management system and demonstrates continuous improvement;
 - ii. the quality of the programs of study being developed and demonstrates continuous improvement;
 - iii. the conformity of programs of study with relevant government requirements and demonstrate continuous improvement;
 - iv. the quality of program delivery and student assessment, and demonstrates continuous improvement;

- v. the communication and monitoring of established academic policies and practices related to academic issues that support program implementation and delivery, and student achievement of vocational learning outcomes, and demonstrates continuous improvement; and,
- vi. the existence, availability and allocation of resources (human, physical, financial) and technological infrastructure to support student achievement of program vocational learning outcomes, and demonstrates continuous improvement.

PROCEDURE

The following mechanisms comprise the program quality assurance system at Sault College, and are supported individually by policy and/or procedure documents:

1. Strategic Planning
2. Business and annual budget planning
3. New Program Development
4. Program Review
5. Student Feedback
6. Curriculum Management

RELATED DOCUMENTS

Ministry of Training Colleges and Universities (MTCU) Framework for Programs of Instruction
College Quality Assurance Audit Process Framework and Guidelines
MTCU Program Standards
New Program Development Procedure
Program Review Policy
Student Feedback Procedure
Curriculum Modification Policy
Course Outline Management Policy
Strategic Planning Procedure
Business Plan and Annual Budget Procedure