



ACADEMIC UPGRADING (Remote Learning)

Complete the courses you need to meet the admission requirements for your college program of choice, or earn the Academic and Career Entrance (ACE) certificate, which is recognized across Ontario as a Grade 12 equivalency for admission to college or apprenticeship, and by many employers as meeting their minimum employment standard. Brush up on keyboarding, digital literacy and computer skills, as well as academic success strategies, and, for those who qualify, get a taste of college academics by taking one college course tuition-free while enrolled in our program!



WHEN ARE COURSES OFFERED?

Our courses are offered Monday-Friday between 9:30-3:30. We have year-round delivery with a one- or two-week break between terms.

WHEN CAN I START?

Courses are self-directed in an online setting, so you can start at any time. *Intake and placement testing occur online*, so no appointment is needed. (Placement testing in English and math may be required based on your goals.) Once your eligibility is determined via placement tests and/or transcript review, you will complete the registration and orientation process online. Then you can start your classes!

HOW LONG WILL IT TAKE?

This depends on your placement, the time you spend on your studies, and how quickly you learn. Students may take anywhere from a few months to two years to reach their goals. (See course information chart.)

WHAT WILL IT COST?

- The program is **TUITION FREE**
- Learning materials and textbooks are loaned to students and must be returned in good condition

- A tote with a pen, USB stick, lanyard, and ear buds are provided

AM I ELIGIBLE? Academic Upgrading may be for you if you are:

- 19 years of age or older (students under 19 must meet with the program coordinator to determine eligibility)
- ready to set goals for your future
- willing and able to commit time and effort to course work and show progress on a weekly basis
- prepared to attend classes online or in class on a weekly basis
- able to work independently and ask questions when needed

HOW DO I FIND OUT MORE?

Complete our Initial Intake form online:

<https://forms.office.com/Pages/ResponsePage.aspx?id=nd1hnCk7bU-zsfIS3jwl2g9pYip-9tdNgF9UPm9ytQ5UQ0hGQ1QxTkVMNjIwV1g5MkRFOVJETktNWC4u>

Virtual Office Hours: Monday-Friday 8:30 am to 4:00 pm

Office Location: A0020, Sault College, 443 Northern Ave, Sault Ste Marie

Phone: 705-759-2554, ext. 2433

Email: academicupgrading@saultcollege.ca

Facebook: [@academicupgradingsaultcollege.ca](https://www.facebook.com/academicupgradingsaultcollege.ca)

(See next page for frequently asked questions and answers)

WHAT IF I'VE BEEN OUT OF SCHOOL FOR YEARS?

We provide a non-threatening start to higher education via refresher courses in math, English, computers, or student success. Our SEL 93: *Foundations* course prepares you for the rigors of a college education and aids in balancing academics and personal life.

WHAT IF I'M NOT GOOD WITH A COMPUTER?

Our digital literacy assessment allows you to see which skills you need to develop. Take keyboarding or learn to use word processing, spreadsheets, database, and Power Point programs. Earn computer skills certificates in a variety of areas (we're a Northstar Digital Literacy assessment and delivery site).

DO YOU OFFER A GRADE 12 DIPLOMA OR EQUIVALENCY?

We do not offer the OSSD, but you can earn your high school equivalency certificate through our Academic and Career Entrance (ACE) program. The ACE certificate is recognized provincially for entrance into college and apprenticeship programs as well as by many employers.

I JUST NEED A COURSE OR TWO TO ENTER COLLEGE. CAN YOU HELP?

Yes! Many of our students take just the coursework they need to enter a college program. (See course equivalency sheet for more information.)

HOW DO I ENTER COLLEGE AS A "MATURE STUDENT"?

To see if your current skills in English and/or math qualify you for direct entrance into a college program, you'll need to write the CAAT test. Save time and money by taking our free placement tests in math or English first to see if you'd be able to pass the CAAT. We offer courses that prepare you for the CAAT, and our students do not pay the CAAT test fee.

I HEARD YOU PAY FOR A COLLEGE COURSE? IS THIS TRUE?

Qualified ACE-level students enrolled in Academic Upgrading at Sault College can *take a tuition-free, college-level course that counts toward a college certificate or diploma!* We will even cover the cost of the textbooks! This is a great opportunity for students to "sample" a college course offering without having to take a full load. Furthermore, by successfully completing a college course required for the student's intended college program, the student will have a reduced course load in one of the semesters of full-time postsecondary enrolment. (THIS IS NOT AVAILABLE IN REMOTE DELIVERY AT THIS TIME.)

WHAT COURSES DO YOU OFFER? We offer the following subjects:

- Communications (English)
- Biology
- Physics
- Keyboarding
- Student Success
- Mathematics
- Chemistry
- Microsoft Office Suite
- Digital Literacy

WHAT ARE YOUR COURSES LIKE? We offer these structures:

- Self-paced, self-directed learning in an online setting
- Self-paced, self-directed learning in a classroom setting (NOT AVAILABLE DURING COVID)
- Traditional classroom setting (for Foundations course) (NOT AVAILABLE DURING COVID)
- Computer-based and computer-assisted learning

Starting preparing for your future today!!

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