WINTER 2020
LEARNING GUIDE
SAULT COLLEGE CONTINUING EDUCATION

Registration begins December 16th, 2019
Visit us at www.saultcollege.ca/continuingeducation

Find the real you.
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COURSE REFUNDS, WITHDRAWALS & TRANSFERS
To withdraw from a course, you must let the Registrar’s Office know before the second scheduled class. A refund (less a $15 Administration Fee) will ONLY be issued for a withdrawal request made before the second scheduled class. If the course has only one class, the withdrawal request must be made before the beginning of that scheduled class to be eligible for a refund.

COURSE CANCELLATIONS
The College reserves the right to cancel, combine, or postpone classes and to limit registration or change instructors.

PARKING
Parking on campus is free after 4pm from Monday to Friday and all weekend long. If you attend daytime workshops, please take Willow Entrance 1 and park in the Visitor coin lot. A $5 parking fee will apply upon exit, and you can stay as long as you’d like.
CUSTOMIZED CORPORATE TRAINING

Sault College has extensive expertise in the design, development and delivery of customized training to meet your needs. Our training specialists work closely with you to identify your training requirements and ensure that a high-quality training program is created – both in design and delivery.

TRAINING SPECIALTIES

LEADERSHIP & MANAGEMENT
- Transitioning into Leadership
- Project Management
- Finance for Non-Financial Managers
- Conflict Resolution
- Essential Skills (Document Use, Numeracy)

CONSTRUCTION & TRADES
- Construction Leadership & Supervision
- Welding
- Heavy Equipment
- Trade Exam Preparation
- Essential Skills (Document Use, Numeracy)
- Programmable Logic Controls
- Working at Heights

HEALTH CARE
- Mental Health First Aid
- Patient Care Skills
- Safe Patient Handling
- Essential Skills (Document Use, Numeracy)

CLIENT MANAGEMENT
- Communication Skills
- Service Excellence
- Coaching
- Managing Teams
- Essential Skills (Document Use, Numeracy)

RISK MANAGEMENT
- Forklift
- CPR
- Working at Heights
- Train the Trainer
- Confined Spaces

CORPORATE WELLNESS
- Healthy Back
- Stress Management
- Nutrition & Weight Control
- Corporate Wellness Consulting
- Lifestyle Coaching

DID YOU KNOW:

You may be eligible for funding for your employees. The Canada-Ontario Job Grant provides financial support for employee training. As an employer, you have total control over the training. Call 705-759-2554 Ext 2442 to learn more.

Training programs that fit into your busy schedule
- Flexible times – days, evenings & weekends
- Flexible locations
- Fast-tracked course delivery
- Credential exam preparation
- Alternative learning methods
Fly Your Way Into Your Drone Career

CED2850 – Remote Piloted Aircraft System (RPAS)
Have you considered what it would be like to have a career with drones? Sault College in its partnership with TerreSky and Clarion can introduce you to your career working with drones! All pilots of Remotely Piloted Aircraft Systems (RPAS) with a maximum takeoff weight of 250 grams up to and including 25 kilograms must pass Ministry of Transportation testing.

Ground School Course – an online test-preparation course with registration available anytime! You have six months from the time you enroll to complete your course. This course consists of 8 modules, all of which include a quiz. You must achieve at least 80% on each quiz to successfully pass this online course. Register today at Sault College for $343.06 by calling 705-759-6700, option 3.

For more information or to request an information package, please contact Sault College Continuing Education at continuingeducation@saultcollege.ca or 705-759-2554 ext. 2658.
COLLEGE 4 KIDS

KIDS PAINT FUN
Join us for this fun hands-on paint night experience and create your own masterpiece!
No experience necessary.
Saturday March 7, 10:00am - 12:00pm
Ages: 6 - 11, Cost: $49.10

TEEN PAINT FUN
Join us for this fun hands-on paint night experience and create your own masterpiece!
No experience necessary.
Saturday March 7, 1:00pm - 4:00pm
Ages: 12 - 16, Cost: $55.00

INTRO TO SKINCARE AND MAKEUP FOR TEENS
Join us for this introduction to a proper skincare regime and light makeup application. Learn tips and tricks to keep your makeup natural looking.
Tuesday April 7, 7:00pm – 8:30pm
Ages: 13-16, Cost $15.77

JUNIOR CHEF - VALENTINE’S DAY TREATS
Get your apron on and create some tasty treats for Valentine’s Day!
Saturday, February 8, 9:00am - 12:00pm
Ages: 8 - 13, Cost: $31.13

JUNIOR CHEF - EASTER TREATS
Get your apron on and create some tasty treats for Easter!
Saturday, April 4, 9:00am - 12:00pm
Ages: 8 - 13, Cost: $31.13

Please register online at:
www.saultcollege.ca/ContinuingEducation/KidCamps

Cancellation Policy:
Cancellation Policy: full refund less $15 administration fee if cancelled one week prior to start of course
Computers 101 for Seniors - CED2843
This course is tailored to the senior audience. Whether you’re getting started with your first computer or are just looking to learn more about how they work, you will find all the information you need in this course.
April 15 to May 13 (5 Wednesdays)
Time: 6:30pm – 8:30pm  Cost $77.64
Room: M1245

Technology for Seniors - Android - CED2831
Technology have you overwhelmed? Learn how to stay connected with family, surf the net, and many tips and tricks to have your electronic device working for you!
This fun and interactive class for seniors will have you becoming tech savvy in no time. Please bring your Android tablet and/or phone to class.
February 12 to March 11 (5 Wednesdays)
Time: 6:30pm – 8:30pm  Cost: $77.64
Room: M1245
COOKING

Introduction to Italian Foods - CED2851
Explore traditional Italian foods through the preparation of a variety of homemade pastas, rustic fresh sauces and accompaniments.
February 4 to March 3 (5 Tuesdays)
Time: 6:30pm - 9:30pm  Cost: $160.79
Room: L1060

Introduction to Mexican Foods - CED2852
We will explore these foods from hearth and home to the delicious street foods of Mexico. Empanadas, churros, tacos, tortillas, spicy chocolate desserts and more will fill your senses with the overwhelming sensations of Central America.
March 24 to April 21 (5 Tuesdays)
Time: 7:00pm - 10:00pm Cost $137.26
Room: M2030

FITNESS AND DANCE

Cardio Kick - CED2552
This exciting workout targets arms, abs and legs incorporating moves used in boxing and martial arts to provide you with aerobic training that gives you a full body workout. The instructor will give modifications to make this a challenging and rewarding workout for all fitness levels. Please bring indoor shoes.
February 24 to April 20 (8 Mondays)
(no class March 16)
Time: 7:00pm - 8:00pm  Cost: $76.73
Room: A1080

CREATIVE ARTS

Better Digital Photography - CED2639
This course is designed to help you understand your digital camera with its multitude of menus, settings and controls. It will also help you improve your picture-taking skills. Learn about shutter speeds, apertures, focal lengths, meters and I.S.O`s. Take action shots, night shots, and better pictures of people and scenic pictures. Learn the finer points of composition. Bring your camera to class.
January 29 - February 26 (5 Wednesdays)
Time: 7:00pm - 10:00pm  Cost: $137.26
Room: M2030

Better Digital Photography - Level 2 – CED2647
This course is for students who have completed Better Digital Photography. Students will build on the concepts learned in Better Digital Photography. Students will learn to improve picture-taking skills, learn about shutter speeds, apertures, focal lengths, meters, I.S.O`s and composition. Take action shots, night shots, and better pictures of people and scenic pictures. Bring your camera to class.
April 29 - May 27 5 (5 Wednesdays)
Time:  7:00pm – 10:00pm Cost $137.26 
Room: M2030
Cycle to 25K - CED2820
New to cycling? Need to increase your distance? Join this fun outdoor cycling class and ride your way to 25k. Tips on riding, climbing and positioning will be provided to build your knowledge and give you the confidence you need to cycle the trails in our beautiful city.
April 29 to June 17 (8 Wednesdays)
Time: 6:00pm - 7:30pm  Cost: $102.38
Room: M-Wing Lobby

Ready, Set, RUN - CED2799
Get motivated! This progressive beginner running program includes run/walk days plus strength training to help you run a 5km race. Watch yourself evolve over eight weeks and see your fitness level go up a notch or two! Are you ready set RUN!
April 27 to June 17 (7 Mondays and 8 Wednesdays)
(no class May 18)
Time: 6:30pm - 7:30pm  Cost: $118.37
Room: M-Wing Lobby

Social Ballroom Dancing - CED2129
Everything old is new again as people experience the resurgence in social ballroom dancing and take to the dance floor for both exercise and pleasure.
February 5 to March 25 (8 Wednesdays)
Time: 7:00pm - 8:00pm  Cost: $107.32
Room: A1080

Social Ballroom Dancing Continued - CED2130
Join us for a continuation of Social Ballroom Dancing where we will add to the Foxtrot, Jive and Slow Latin as well as learn the basics of Slow Waltz and Social Tango.
February 5 to March 25 (8 Wednesdays)
Time: 8:15pm - 9:15pm  Cost: $107.32
Room: A1080

Vinyasa Flow Yoga - CED2781
This course will teach foundational yoga postures and breathing techniques as you flow from yoga movement to yoga movement. This course will flow at a steady to moderate rate which will allow you to strengthen yourself both mentally and physically. This course is designed for all fitness levels, beginners are welcome!
February 19 to April 15 (8 Wednesdays)
(no class March 18)
Time: 5:45pm - 6:45pm  Cost: $76.73
Room: A1080

HOUSE AND HOME

Basic House Wiring for the Homeowner - CED2558
Whether you are looking to do small electrical repairs or a large addition, this five week hands-on course is for homeowners wanting to learn how to wire and install devices in their home. Learning how to interpret the Canadian Electrical Code, students will learn the process and techniques for properly and safely wiring most electrical devices. Students will also learn how to identify electrical hazards, interpret wiring diagrams and to troubleshoot basic household problems associated with residential wiring.
March 24 to April 22 (5 Tuesdays and 5 Wednesdays)
Time: 6:00pm - 9:00pm  Cost: $344.31
Room: B1065
**LANGUAGE**

**Italian for Travellers - CED2845**  
Welcome to the Italian class! The focus of this introductory Italian class for travellers will be on oral communication where students will be able to express opinions and ideas in prepared and open-ended conversations.  
**March 24 to May 12 (8 Tuesdays)**  
**Time:** 7:00pm - 8:30pm  
**Cost:** $117.23  
**Room:** E3080

**Spanish for Travellers I - CED2272**  
In this course, you will learn the basics of the Spanish language to travel to Latin America and Spain. You will develop your pronunciation, reading, and speaking skills throughout the course. A Spanish/English dictionary would be an asset.  
**February 3 to March 30 (8 Mondays)**  
(no class February 17)  
**Time:** 6:00pm - 7:30pm  
**Cost:** $117.23  
**Room:** E3010

**Spanish for Travellers II - CED2294**  
Prerequisite: CED2272  
In this course, students will review the basics learned in Spanish for Travelers I. Students will also practice more conversation skills and pronunciation skills. Students will continue to immerse themselves in the rich Hispanic culture by listening to Spanish music, watching Spanish movies and researching Spanish foods. A Spanish/English dictionary would be an asset.  
**April 27 to June 22 (8 Mondays)**  
(no class May 18)  
**Time:** 6:00pm - 7:30pm  
**Cost:** $117.23  
**Room:** E3010

**LEGAL AND FINANCE**

**Being A Landlord - CED1578**  
Learn exactly what your legal rights and obligations are as a landlord! Take this class for up-to-date legal information on rental agreements, damage deposits, landlord and tenant obligations, evictions and more.  
**February 12 (1 Wednesday)**  
**Time:** 6:00pm - 9:00pm  
**Cost:** $46.58  
**Room:** E3010

**Estate Administration - CED2814**  
Gain an understanding of the process involved to properly administer an estate and the duties of an estate trustee.  
**April 29 (1 Wednesday)**  
**Time:** 6:00pm - 9:00pm  
**Cost:** $46.58  
**Room:** E3010

**Wills and Power of Attorney - CED1177**  
Learn about types of wills, their contents, codicils, and guardianship. Avoid costly court costs for your family by taking this course.  
**March 25 (1 Wednesday)**  
**Time:** 6:00pm - 9:00pm  
**Cost:** $46.58  
**Room:** E3010

**Investing in the Stock Market Using RRSP’s and TFSA’s - CED2854** - New!  
This introduction to the stock market will provide you with an overview of what it is, how it works, how it affects you and different types of income you can gain from investing in the stock market.  
**February 26 (1 Wednesday)**  
**Time:** 6:00pm - 9:00pm  
**Cost:** $46.58  
**Room:** E3010
OUTDOOR LIVING

Canadian Firearms Safety Course (PAL) - CED2070
The Canadian Firearms Safety Course (CFSC) is designed as an introductory firearm safety course for the broadest possible spectrum of firearms users. This course includes the mandatory exam for Firearms License application, as administered by the Canadian Firearms Program. Please bring two pieces of government-issued I.D. with you to class.

February 14 to February 15 (1 Friday, 1 Saturday)
Time: Friday 6:00pm - 10:00pm
Saturday 9:00am - 6:00pm  Cost: $190.00
Room: M1230

Canadian Firearms Safety Course
Restricted - CRFSC - CED2072
Prerequisite: PAL Non-Restricted and minimum of 18 years of age.
This course covers safety training on hand guns and includes the Restricted Firearm Test. Please bring two pieces of government-issued I.D. with you to class.

March 20 to March 21 (1 Friday, 1 Saturday)
Time: Friday 6:00pm - 10:00pm
Saturday 9:00am - 6:00pm  Cost: $190.00
Room: M1230

Hunter Safety - CED2188
Prerequisite of PAL (Possession and Acquisition License) or POL (Possession Only License) is required. Successful completion of this course will allow you to apply for your Hunting Outdoor Card. Please bring two pieces of government-issued I.D. with you to class.

February 15 to February 16 (1 Saturday, 1 Sunday)
Time: Saturday 6:00pm - 9:00pm
Sunday 9:00am - 6:00pm  Cost: $284.03
Room: M1230

Hunter Safety and PAL Course - CED2182
This is a comprehensive Possession and Acquisition License and Hunter Safety Course. Please bring two pieces of government-issued I.D. with you to class.
February 14 to February 16 (1 Friday, 1 Saturday, 1 Sunday)
February 14, 15, 16
Time: Friday 6:00pm - 10:00pm
Saturday 9:00am - 9:00pm
Sunday 9:00am - 6:00pm  Cost: $388.89
Room: M1230

PERSONAL GROWTH AND WELLNESS

Introduction to Personal Makeup Application - CED2841
This workshop will introduce you to day-to-day techniques used when applying your own makeup. Build your confidence and tap into your creativity in this fun interactive workshop.

April 14 (1 Tuesday)
Time: 7:00pm - 9:00pm  Cost: $27.23
Room: E3010

Self Defence for Women - CED2856 - New!
Be prepared to defend yourself! This workshop will educate you on situational awareness, self-protection, self-defence, avoidance and escape. The class will be physical in nature with all techniques structured to be easily learned and effective requiring minimal strength.

February 27 (1 Thursday)
Time: 6:00pm - 10:00pm  Cost: $116.46
Room: A1080
Discover how your company can benefit from NORCAT’s eLearning Solutions!

As a NORCAT partner, Sault College offers
- General Orientation
- Underground Orientation
- Confined Space Awareness
- Confined Space Entry (Ontario)
- Fall Protection Awareness
- General Lock Out and Tag Out
- Transportation of Dangerous Goods
- WHMIS
- Vale General Orientation - Tier 1

WORKPLACE TRAINING
- Workplace Violence & Harassment
- Office Safety Awareness
- Safe Work Practices
- General Safety Awareness

TRAINING FOR YOUNG WORKERS
- Outdoor Safety Awareness
- Excellence in Customer Service
- Health & Safety for Workers (Ontario)

CALL 705-759-2554 Ext. 2612

COMMUNITY SERVICES

Control and Defensive Tactics (CDT) - CED2855 - New!
Adopted by the Canadian Police College and the R.C.M.P., this comprehensive course was designed to meet tactical, medical and legal acceptability. Emphasis is placed on personal safety, care of the subject and minimal force to accomplish subject compliance. In this course you will learn about the use of force model, basic NPCI strategies, how to properly escort an individual in a safe and benevolent manner, blocks, check and counters, pressure points, distractions and takedowns. Tactical handcuffing is an optional addition to this course. A detailed student handbook is included with this course, as well as a graduate certificate is provided upon completion.

February 22 to February 23 (1 Saturday and 1 Sunday)
Time: 8:30am - 5:30pm  Cost: $473.89  Room: A1080
HEALTH AND SAFETY TRAINING

IV Therapy Fundamentals - CED2818
Prerequisite: CNO registration as RN or RPN, RN or RPN graduate or BScN student enrolled in either NURS4084 or NURS4094
Learn the fundamental concepts and advanced principles of initiating and trouble-shooting IV therapy. You will need to buy an IV Therapy Kit to participate in the workshop.
January 7, 11 & 12 or April 21, 25 & 26
(1 Tuesday, 1 Saturday, 1 Sunday)
Time: Tuesday 6:00pm - 10:00pm
Saturday 8:00am - 4:30pm
Sunday 8:00am - 4:30pm Cost: $169.91
Room: A2040

N95 Mask Fit Testing - CED2121
Testing will be conducted at Sault College. Appointment time will be provided upon registration. Choose from one of the following dates:
January 13, 15, 22
Cost: $57.40
Room: Library

Standard First Aid/CPR BLS with AED - CED2836
Three Year Certification
You must attend 100% of the classes and pass the test to receive your certificate.
January 18 & 19 or January 25 & 26
(1 Saturday, 1 Sunday)
Time: 8:30am – 5:30pm Cost: $162.80
Room: A2140

TRADES AND TECHNOLOGY

Air Brake Z Endorsement - CED1102
Prerequisite: Class A, B, C, D or G license. Successful participants will receive the ‘Z’ endorsement to your license without further testing or cost. You must attend 100% of the course. Practical testing times to be announced during class.
February 25 & 27 and March 3 & 5 (2 Tuesdays and 2 Thursdays)
Time: 6:00pm - 10:00pm Cost: $363.19
Room: C2104

Gas Technician 3 TSSA - CED1804
This course will provide participants with both the theory and the practical curriculum requirements to prepare them for the TSSA Theory exam for Gas Technician III licenses. Gas Technician IIIs are licensed to work on natural gas and/or propane fired appliances up to and including 400,000BTUH input without supervision. Nine Gas Tech III modules will provide a foundation of theoretical and practical skills required to proceed towards further designation as a Gas Technician 2: Domestic Appliance Fitter, Gas Technician 2 and Gas Tech I. Upon completion of the training a TSSA certification theory exam will be administered by a TSSA Fuels Safety Inspector at the end of the course.
February 18 to May 14 (13 Tuesdays, 13 Wednesdays and 13 Thursdays)
Time: 6:00pm - 10:00pm Cost: $2835.00
Room: K1240

Ozone Depletion Certificate - CED1057
Successful completion provides you with your Ozone Depletion Card.
March 7 (1 Saturday)
Time: 8:30am - 5:30pm Cost: $230.92
Room: K1240
Communications I - CMM115
Substitute: CMM110, CMM120, CMM126, CMM135, OEL335, PFP104
This course is designed to help students develop the skills necessary to communicate effectively in their programs and at the college level. Emphasis is placed on the writing process, from planning to revising, while providing opportunities to explore various modes of communication.
Notes: Sault College APA Quick Guide may be purchase in the Campus Shop.
January 15 to April 29 (15 Wednesdays)
(no class March 18)
Time: 6:00pm - 9:00pm  Cost: $311.95
Room: J1183, Contact North

Introduction to Psychology - PSY102
Substitute: OEL109, PFP102
A study of the science of psychology; its methods, concepts and theories, including the following topic areas: (1) biological bases of behaviour and perceptual processes; (2) intelligence, learning and memory; (3) motivation and emotion, and (4) states of awareness. Psychological concepts will be studied with a view towards how they can be applied to enhance the student’s understanding of psychological adaptation and the cases and consequences of human behaviour.
Notes: Textbook may be purchased in the Campus Shop.
January 15 to April 29 (15 Wednesdays)
(no class March 18)
Time: 6:00pm - 9:00pm  Cost: $311.95
Room: J1180, Contact North

Introductory Sociology - SOC120
Substitute: OEL127, PFP103
This course is designed to provide students with the means to achieve a sociological orientation or perspective for analysis of social events. The basis of sociology, i.e. its approaches to the study of society, community, and social change is presented.
Notes: Textbook may be purchased in the Campus Shop.
January 13 to April 27 (15 Mondays)
(no class February 17 and March 16)
Time: 6:00pm - 9:00pm  Cost: $311.95
Room: J1180, Contact North

Medical Terminology - MED111
Substitute: OEL306
This basic course will focus on the anatomical structure and function of the human body and related terminology used to describe body parts, structure and function. Related terminology will also include general or symptomatic terms, diagnostic terms, surgical procedures and abbreviations.
Notes: Textbook can be purchased from the Campus Shop.
January 14 to April 28 (15 Tuesdays)
(no class March 17)
Time: 6:00pm - 9:00pm  Cost: $311.95
Room: J1180, Contact North

Court Transcription - CED2632
The Ministry of the Attorney General (MAG) now utilizes independent, authorized court transcriptionists (ACTs). When a student successfully completes this program, they can register to be placed on the list of ACTs. Only individuals on this list are authorized to produce and certify transcripts for Ontario Court Matters. Students require their own laptop for this program which must have a windows-based word processing application; a sound card, and headset and foot pedal. Students will receive a Sault College Court Transcript Certificate that will not expire under the current transcript model.
February 6 to June 20 (19 Thursdays & 1 Saturday)
(no class March 19)
Time: 6:00pm - 9:00pm  Cost: $737.21
Room: J1180, Contact North
(in-class or online)
CONTINUING EDUCATION
ONLINE CERTIFICATE PROGRAMS

We offer many programs through distance, independent study and online learning. Learn at a time and place that is convenient for you! Take just one course or complete an entire certificate - it's up to you. Many programs are open to anyone with an Ontario Secondary School Diploma or those who are at least 19 years of age.

**Business**
- Effective Business Writing
- Project Management
- Business Applications
- Client and Customer Relations
- Human Resources Practices
- Financial Technology
- Commercial Construction Management
- Leadership Development
- Marketing Specialist
- Professional Bookkeeper
- Business for Trades
- Records and Information Management
- Social Media and Digital Communications

**Justice Studies & Community Services**
- Victimology
- Criminal Psychology and Behaviour
- Diversity and Intercultural Relations
- Addictions and Mental Health Studies

**Education**
- Early Childhood Education Leadership
- Early Childhood Education Resource Consulting
- Instructional Design
- Adult Educator

**Technology & Trades**
- Social Media and Digital Communications
- Web Development Essentials
- Engineering Technology Management
- Financial Technology
- Business for Trades
- Parts Technician Apprenticeship
- Commercial Construction Management
- Water Treatment and Distribution System Operations
- Wastewater Collection and Treatment System Operations

**Health and Wellness**
- Addictions and Mental Health Studies
- Children's Mental Health
- Perioperative Nursing
- Nephrology Nursing
- Sterile Supply Processing
- Medical Transcription
- Working with Dementia Care
- Palliative Care

**Office Administration**
- Legal Office Assistant
- Office Assistant
- Health Office Administrative Support
- Records and Information Management

**Other**
- French Language
- Occupational Health and Safety
- Food Service Worker
- Language Interpreter

**Independent Study Programs**
- Airline Operations
- Airport Administration and Services
- Airport Wildlife Management
- Pulp and Paper Making
OVER 1000 COURSES
FULLY ONLINE

Choose from over 1000 online courses in a wide range of topics. The list below is some of our courses. For more course options visit www.saultcollege.ca/continuingeducation or contact ontariolearn@saultcollege.ca.

**Health Courses**
- Occupational health and safety
- Dementia care
- Anatomy and physiology
- Medical transcription
- Dental terminology
- Nutrition

**Social Science Courses**
- Abnormal psychology
- Sports psychology
- Sociology
- Anthropology
- Cults and Terrorism

**Business Courses**
- Project management
- Strategic leadership
- Marketing
- Managing change
- Human resources
- Accounting
- Entrepreneurship

**Computer Courses**
- Adobe Photoshop
- HTML
- JAVA
- Quickbooks
- Python
- Excel
- Access
- Word
- PowerPoint

**Language Courses**
- French (Levels 1-5)
- Let’s Start Ojibwe
- Language interpreter
- Communications
- Writing for the web

**Other Courses**
- Taxation
- Real estate procedures
- Adult learning
- Benefits administration
- Poetry writing
- Creative writing for beginners
- and many more!

To learn more about online learning:
visit www.saultcollege.ca/continuingeducation
email ontariolearn@saultcollege.ca or phone 705-759-2554 ext. 2612
REGISTRATION BEGINS December 16th

REGISTER BY PHONE
Monday to Friday 8:30am to 4:30pm
Call 705-759-6700 & Select Option 3

REGISTER IN PERSON
Monday to Friday, 8:30am to 4:30pm
Registrar’s Office, M-Wing
443 Northern Avenue, Sault Ste. Marie

REGISTER BY FAX
Fax: 705-759-3273

REGISTER BY MAIL
Sault College
443 Northern Avenue
Sault Ste. Marie, ON
P6B 4J3

REGISTER BY EMAIL
Send completed registration forms to conedregistration@saultcollege.ca

RETURNING STUDENT OPTION
Using your student number you can log onto your student portal at my.saultcollege.ca to register.

You can download a registration form at the link below:
www.saultcollege.ca/continuingeducation/pdf/ConEdRegistration.pdf

LIKE US ON FACEBOOK
facebook.com/SaultCollegeConEd