

Terms of Reference

Indigenous Circle on Education (ICE)

PREAMBLE

The Indigenous Circle on Education (ICE) is an advisory council to the College's President and Board of Governors.

Our commitment to helping Indigenous students achieve their fullest potential plays an essential role in developing an institutional strategy for meeting Indigenous student and community educational needs, as well as further creating an environment of social inclusion – one that seeks and promotes intercultural sharing. Indigenous refers to the Original Peoples – First Nation, Métis and Inuit peoples.

VISION

To provide strategic advice to Sault College to ensure that Indigenous learners are effectively recruited, engaged and supported in higher education and community training needs are addressed.

MISSION

The Indigenous Circle on Education is committed to addressing Indigenous Education at Sault College so we may ensure that the seven generations hereafter of Indigenous people will have culturally appropriate education available to them.

The Indigenous Circle on Education will strive to assist in making continuous progress towards achieving measurable outcomes in Indigenous Education at Sault College through the provision of strategic advice and feedback. We recognize that this is an ongoing and long term task that requires mutual strategic work.

MANDATE

1. To serve as the Indigenous Education Council for Postsecondary Education Fund for Indigenous Learners (PEFAL) funding applications as referred to in the Indigenous Postsecondary Education and Training Policy Framework (2011).
2. To make recommendations on the development of new programs, training, and services to meet the existing and evolving needs of the Indigenous communities.
3. To build relationships and be accountable to Indigenous communities in support of their educational and training needs.
4. To make recommendations on cultural traditions of Indigenous peoples to be reflected through curriculum and learning approaches.
5. To directly interact with the Board of Governors of Sault College through an annual joint meeting and general meetings as required, as well as through liaison with the Indigenous Governor or Governors on issues affecting the Indigenous student population and to

support the distinct relationship between Sault College and the Indigenous community at large.

6. Reports regularly to the Board, through the Council Chair, the results of the ICE's activities in such manner approved by the Board.
7. On an annual basis, presents for review, a proposed work plan to the Governance Committee for approval by the Board.
8. To have the opportunity to review and offer suggestions on the design and development of Indigenous Education programs and services, either independently or in partnership with other stakeholder(s) for implementation and delivery by Sault College.
9. To act as a resource for the nomination of representatives from the Indigenous communities to the Sault College Board of Governors.
10. To provide strategic feedback, guidance and suggestions with respect to recruitment of Indigenous students to our college.
11. To provide strategic feedback with respect to recruitment of Indigenous employees to our college.
12. To determine through group consensus the Chair and Vice-Chair of the ICE who shall serve one (1) three (3) year term with the opportunity for renewal for one additional term (up to six (6) years).

MEETINGS OF THE COMMITTEE

The Indigenous Circle on Education will convene quarterly meetings.

The College will provide financial reimbursement for the cost of travel and meal expenses for all members to attend Council meetings as per College guidelines.

MEMBERSHIP AND TERM OF THE INDIGENOUS CIRCLE ON EDUCATION

- This Council has a maximum of fifteen (15) voting members, including the Council Chair
- Council members shall serve a term of three (3) years with the opportunity for renewal and/or organization reappointment to a maximum of six (6) years.
- Council members come from various constituency groups – without advocating for that constituency. This gives them valuable insight and perspective for providing advice.
- Membership shall be comprised based on a skills matrix to support representational diversity across all groups/populations amongst the Council.
- This Council shall review and approve its skills matrix on an annual basis.

The Indigenous Circle on Education will consist of:

- One (1) voting representative and one(1) alternate appointed by the Indian Friendship Centre
- One (1) voting representative and one (1) alternate appointed by the Batchewana First Nation
- One (1) voting representative and one (1) alternate appointed by the Garden River First Nation

- One (1) voting representative and one (1) alternate appointed by the Michipicoten First Nation
- One (1) voting representative and one (1) alternate appointed by the North Shore Tribal Council
- One (1) voting representative and one (1) alternate appointed by the Indigenous Student Union of Sault College
- One (1) voting representative and one (1) alternate appointed by the Missanabie Cree First Nation
- One (1) voting representative and one (1) alternate appointed by the Neech-Ke-When Homes
- One (1) voting representative and one (1) alternate appointed by the United Chiefs and Councils of Manitoulin
- One (1) voting representative and one (1) alternate appointed by the Metis Nation of Ontario
- One (1) voting representative and one (1) alternate appointed by the Anishinabek Education Institute
- One (1) voting representative and one (1) alternate appointed by Kenjgewin Teg Education Institute
- One (1) voting representative and one (1) alternate appointed by Oshki-Pimache-O-Win: Wenjack Education Institute
- One (1) voting representative and one (1) alternate appointed by Shingwauk Kinoomaage Gamig
- One (1) voting representative and one (1) alternate Elder.

Alternates will have voting privileges when attending in place of voting representative. The non-voting representative from Sault College is the Dean, Indigenous Studies and Academic Upgrading.

WHO WILL:

- Liaise between the institution and the Committee.
- Advise and make representation on issues before the Committee.
- Report to the college executive on a regular basis on plans, activities, targets, progress, etc.

QUORUM

The Quorum shall consist of 50 percent plus one (1) of the voting membership of Indigenous Circle on Education.

REVIEW OF TERMS OF REFERENCE

These terms of reference will be reviewed annually each September, and changes will be made as deemed appropriate by the members of the Indigenous Circle on Education.

EX OFFICIO MEMBERS WILL CONSIST OF:

College President

College Vice-President, Academic
Dean, Indigenous Studies and Academic Upgrading

CONFIDENTIALITY

Council members will maintain the confidentiality of any and all information, discussions, or proceedings taking place at sessions of the Council.

CONFLICT OF INTEREST

Council members will act with honesty, in good faith, and in the best interests of the Indigenous Studies Department. If a conflict of interest arises, the member will declare such and remove him/herself from all proceedings related to the conflict.

REMOVAL OF ICE MEMBER

The Council may remove a member (other than ex officio members) from the Council by a resolution of the Council according to the ICE Removal of Council Members process.