

JOB POSTING DETAILS

Employer	S. & T. Group	Job Type	RI
Job Title	Health and Safety Coordinator	Duration	Part Time
Job ID	11403	Location	Sault Ste. Marie
Date Posted	September 8, 2021	Closing Date	September 20, 2021

Job Overview - Description & Duties

S. & T. Group is looking to hire a part-time Health & Safety Coordinator/Representative to join our team. This individual will work in coordination with S.&T.'s Supervisor of Operations/Health and Safety to administer and monitor corporate occupational safety programs with employees and subcontractors. This position works closely with all levels of management, trade supervisors, and employees to ensure consistent promotion, utilization, and compliance of safe work practices.

The Health & Safety Coordinator will be primarily responsible for conducting site audits and monitoring compliance on various construction sites. Applicable forms and paperwork will be completed through digital safety software. The individual must be competent using a smart phone or tablet and be comfortable navigating digital programs. Secondary responsibilities include, but are not limited to, training employees in safety management best practices, assisting with hazard identification, and developing and monitoring safe work procedures.

Primary Functions:

- A. Site Visits 80%
- B. Safety Administration 20%

Required Skills

- Licensed tradesperson (preferred) or experience working in Construction Health & Safety
- Experience working with a multi-trade and union/non-unionized work environment.
- Must be well versed in the Construction Occupational Health & Safety Acts and Regulations.
- Skillful with Microsoft Office products and other software programs; required.
- Certified Health & Safety Officer, Trainer or Occupational Health & Safety Representative considered an asset.
- Valid Driver's License; required

Other Requirements

NA

How to Apply

To be considered for this position, please submit your resume online at jobs@stgroup.ca, or drop-off at S.&T. Group 158 Sackville Road, Sault Ste. Marie. Only those applicants selected for an interview will be contacted.

S. & T. Group is an equal opportunity employer. We are committed to providing employment accommodation in accordance with the AODA and Human Rights Code. If you require accommodation to apply or, if selected, for an interview, please advise Human Resources.