

JOB POSTING DETAILS

Employer	The Township of Tarbutt (The Township of Tarbutt)	Job Type	RI
Job Title	Road Superintendent	Duration	Perm.
Job ID	2990	Location	Desbarats
Date Posted	September 7, 2021	Closing Date	September 17, 2021

Job Overview - Description & Duties

The Township of Tarbutt is seeking a full time permanent Road Superintendent. The successful candidate will shadow the retiring Superintendent for the first few months of employment. The ideal candidate will manage and coordinate the day to day operations of the Roads Department. Key areas of responsibility include, but are not limited to, fleet management, winter control operations, prepare and maintain budget, respond to public enquiries and requests, working closely with contractors, ensure all safety requirements are met, and coordinate regulated roads maintenance requirements. The Road Superintendent is required to be on call and will work extended hours as needed.

Required Skills

- . Qualifications include a valid DZ license with a clean driver abstract, the ability to operate and maintain various pieces of heavy equipment such as grader, backhoe, tractor, double axle dump truck and ploughs, as well as the ability to maintain and service this equipment.
- In addition to those listed above, the preferred candidate will also have:
- . Successful completion of Ontario Good Roads Association or Association of Ontario Roads Supervisors courses;
- . Knowledge of municipal services including roads, bridges, drainage, entrance and culvert installations, fleet management, and basic waste management principles;
- . Thorough knowledge of legislation related to roads construction and maintenance such as the Highway Traffic Act, Municipal Act, TSSA, OHSA, Minimum Maintenance Standards, the Drainage Act, Endangered Species and CVOR record keeping;
- . Chainsaw and welding certification, or willingness to obtain;
- . CPR/First Aid, WHMIS, working at heights, basic health and safety courses;
- . Proficiency with MS Office Suite for budgeting and reporting.

Other Requirements

NA

How to Apply

Qualified candidates are asked to submit a cover letter and resume no later than Friday, September 17, 2021 to the attention of the Hiring Committee at:

The Township of Tarbutt
27 Barr Road S., Desbarats, ON P0R 1J0
or to clerk@tarbutt.ca

A complete job description can be viewed at www.tarbutt.ca, or by calling 705-782-6776.

We thank all those who apply, however only those selected for an interview will be contacted. Personal information is collected pursuant to MFOIPPA legislation.

CONTACT INFORMATION

Carol Trainor**Phone:** NA**Fax:** 705-782-4274**Cell:** NA**Email:** clerk@tarbutt.ca

The Township of Tarbutt

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