

JOB POSTING DETAILS

Employer	TruNorth Naturals Inc. (TruNorth Naturals)	Job Type	RI
Job Title	Non-Timber Forest Products Operations and Sustainability Manager	Duration	Full Time
Job ID	11525	Location	Sault Ste. Marie
Date Posted	October 4, 2021	Closing Date	November 5, 2021

Job Overview - Description & Duties

Company Description and Job Overview

TruNorth Naturals is a fast-growing company dedicated to harvesting, manufacturing and distributing medicinal mushrooms. Our focus is to sustain our environment, spread natural medicine to people in need and grow our business in order to have a greater impact. We are looking at hiring a skilled general manager with similar values and work experience. If you're dedicated and ambitious TruNorth is an excellent place to grow your career.

The successful candidate will be responsible for navigating through the forest using a GPS, compass and maps packing out heavy loads from remote locations to drop points. The ability to identify species of trees and mushrooms will be a key component of this position. Respect for our environment and sustaining it is a key component. The candidate will be responsible for the smooth running of all operations and production lines and the quality of output. We expect you to have know-how in forestry and production procedures. The goal is to ensure efficient and productive sustainable harvesting and manufacturing processes and procedures that meet customer requirements and safe food handling guidelines.

Responsibilities

- Liaise with upper management to formulate objectives and understand requirements
- Create, maintain and add to written standard operating procedures
- Create and implement safe food handling plans
- Monitor harvesting and production operations to resolve issues
- Ensure inventory of raw materials, finished goods, tools and shop materials are ready and available
- Ensure output meets quality standards
- Follow health and safety procedures
- Report to upper management
- Data entry into GPS units, spreadsheets, GIS systems
- Read maps, compasses, and GPS coordinates
- Commute to remote locations in and around the Sault area
- Research medicinal compounds in fungi and their role in the product line
- Shop and vehicle upkeep; cleaning, organizing, etc
- Identify desired tree stands and mushrooms grown in these areas
- Locate, harvest and pack out Chaga mushrooms from remote locations
- Process Chaga using hand tools, grinders and mills
- Shop maintenance, cleaning and organizing

Length Of Employment

- The Candidate will be employed for 12 months after which time, the employee will be assessed and the position may be extended

Salary

- \$40,000 - \$50,000 annually depending on experience

Required Skills

Requirements

- Environmental or Science Degree or Diploma is mandatory for this position
- Experience in manufacturing and production
- Knowledge of production management
- Understanding of quality standards and health & safety regulations
- Knowledge of budgeting concepts
- Proficient using Gsuite including spreadsheets, GIS, Inventory management software
- Outstanding communication ability
- Excellent organizational skills
- Attention to detail
- Strong decision-making skills and a results-driven approach
- Business administration experience or relevant field is preferred

Other Requirements

Core Requirements

- Recently graduated with a degree or diploma in environmental and/or science program from a post-secondary
- Already be legally entitled to work full time in Canada (i.e. A Citizen, Permanent Resident or have official refugee status in Canada; as opposed to being on a student visa)
- Age 30 or younger

How to Apply

Applicants, please email your resume to jobs@trunorthchaga.com

Timeframe: November 2021

Company: TruNorth Naturals Inc.

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