## JOB POSTING DETAILS

Employer	Guy's Auto Body	Job Type	RI
Job Title	Collision Estimator	Duration	Full Time
Job ID	11806	Location	Sault Ste. Marie
Date Posted	November 24, 2021	Closing Date	December 8, 2021

## **Job Overview - Description & Duties**

CSN Guy's Collision Centre is looking for a Collision Estimator for our fast paced, high volume Autobody Repair Facility.

Although a candidate with appraising experience would be a strong asset, we will train the right individual who has passion in the automotive industry and who is motivated, dependable and works well both independently and as part of a team. S/He will examine the damages on vehicles and prepare estimates accordingly. S/he will determine the costs associated with repairing.

### Responsibilities and Duties

- Estimating the costs and times for the repair of each vehicle.
- Coordinating work processes with the technicians and other departments of the organization
- Following automobile industry safety norms and standards
- Attend Daily team meetings
- Customer service, which include, but are not limited to: answering all customer inquiries and explaining the complete repair process, answering phone calls, dealing with insurance companies

Salary: \$35,000.00-\$45,000.00 per year Schedule: Full Time; 8 hour shifts

#### We offer:

- Competitive Wages
- A team atmosphere and a positive work environment

## **Required Skills**

- Moderate automotive knowledge
- Must have basic computer knowledge to learn estimating programs
- Excellent communication, interpersonal, and customer service skills
- Attention to detail and the ability to multitask
- Passionate about the Automotive and Collision industry
- Motivated self-starter
- Experience in the automotive industry an asset
- Be reliable, hard-working, and ambitious
- Valid driver's license

## **Other Requirements**

Customer service: 2 years (preferred)
Education: High-school Diploma

# **How to Apply**

Please send your resume to: Nello@guysauto.com