

JOB POSTING DETAILS

Job Title	Manager of Financial Services	Job Type	NA
ES Job ID	3279	Duration	NA
Date Posted	March 30, 2022	Location	Blind River
		Closing Date	April 30, 2022

Job Overview - Description & Duties

Manager of Financial Services

The North Shore Health Network provides rural healthcare for communities along the north shore of Lake Huron - including services in Blind River, Thessalon and Richards Landing. The North Shore Health Network sites have been serving their communities faithfully for many years providing emergency, acute, complex continuing care, long-term care and community support services.

The Role:

The Manager of Financial Services reports to the CFO and will coordinate, monitor and control all monthly processing to the General Ledger ensuring everything is complete, relevant, accurate and done in a timely fashion. In addition, the manager will prepare annual budgets and analyze variances on monthly and annual financial statements and prepare financial reports and statements, prepare and submit reports as required by the Ministry and other funders, and prepare Board and committee reports for review by the CFO.

Responsibilities:

Provides human resource leadership to those that report directly to the Manager of Financial Services position;
 Collect and process all data pertaining to General Ledger;
 Prepare budgets annually and review variances;
 Prepare financial reports and statements;
 Manage accounts payable, payroll, scheduling and materials management staff including performance management, coaching, directing work, approving expenses, approving leaves, managing workload, etc.

Required Skills

Qualifications:

Accounting designation (CPA) or nearing completion of CPA requirements;
 Minimum 3 years experience at a supervisor or manager level;
 Previous experience preparing month-end and year-end financial statements and supporting documents and year-end audit working papers, draft audited financial statements and related notes to financial statements;
 Previous experience preparing presentations, briefing notes and financial reports for senior management and Boards;
 Experience with Ontario public sector accounting standards;
 Competent user of Microsoft Excel spreadsheets including graphs, charts, pivot tables;
 Prior experience within the Ontario healthcare sector (LTC and/or Hospital);
 Experience managing projects and work plans;
 Ability to work under time constraints with multiple deadlines;
 Excellent written and verbal communication skills;
 Successful criminal background check with vulnerable sector secured;
 Bilingual in English and French is considered an asset.

Other Requirements

NA

How to Apply

To Apply:

Interested applicants may submit résumés via email to: humanresources@nshn.care or by mail to:

Attention: Human Resources
525 Causley Street
Blind River, ON
P0R 1B0

We thank all applicants for their interest. Only candidates selected for an interview will be contacted.

North Shore Health Network welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

Thank you for your interest in this position. Only candidates selected for an interview will be contacted.