

**JOB POSTING DETAILS**

<b>Employer</b>	FKM Trucking	<b>Job Type</b>	RI
<b>Job Title</b>	Bookkeeper/Accounting	<b>Duration</b>	Flexible
<b>ES Job ID</b>	12668	<b>Location</b>	Sault Ste. Marie
<b>Date Posted</b>	May 17, 2022	<b>Closing Date</b>	June 3, 2022

**Job Overview - Description & Duties**

FKM trucking is looking to hire a Bookkeeper/Accountant  
Wage negotiable depending on level of experience

Start date - immediately  
- minimum 15+ hours a week

**Required Skills**

- In home business office clerk with full computer, bookkeeper, and accounting knowledge
- Tax knowledge - QuickBooks
- responsible for payroll
- customer service skills
- answer phones

**Other Requirements**

NA

**How to Apply**

Please submit your resume via fax to (705)-254-6090 or email to fkmtrucking1@gmail.com