

## **Terms of Reference**

Indigenous Education Council (IEC)

### **PREAMBLE**

The Indigenous Education Council (IEC) is an advisory council to the college's President and Board of Governors.

Our commitment to helping Indigenous students achieve their fullest potential plays an essential role in developing an institutional strategy for meeting Indigenous student and community educational needs, as well as further creating an environment of social inclusion – one that seeks and promotes intercultural sharing. Indigenous refers to the Original peoples – First Nation, Métis and Inuit peoples.

### **VISION**

To provide strategic recommendations to Sault College to ensure that Indigenous learners are effectively recruited, engaged, and retained in culturally safe learning environment.

### **MISSION**

The Indigenous Education Council is committed to addressing Indigenous Education at Sault College so we may ensure that the seven generations hereafter will have culturally appropriate education available to them.

The Indigenous Education Council will strive to assist in making continuous progress towards achieving measurable outcomes in Indigenous Education at Sault College through the provision of strategic recommendations and feedback. We recognize that this is an ongoing and long-term task that requires mutual strategic work and investment.

### **MANDATE**

1. To serve as the Indigenous Education Council for Postsecondary Education Fund for Indigenous Learners (PEFIL) funding applications as referred to in the Indigenous Postsecondary Education and Training Policy Framework (2011);
2. To make recommendations on the development of new programs, training, and services to meet the existing and evolving needs of Indigenous communities;
3. To build relationships and be accountable to Indigenous communities in support of their educational and training needs;
4. To ensure Indigenous worldview and content are reflected throughout curriculum and learning approaches;
5. To directly interact with the Board of Governors of Sault College through an annual joint meeting and general meetings as required, as well as through liaising with the Indigenous Governor or Governors on issues affecting the Indigenous student population and to support the distinct relationship between Sault College and the Indigenous community at large;
6. Report regularly to the Board, through the Council Chair, the results of the IEC's activities in such manner approved by the Board;
7. Present a workplan to the Sault College Board of Governors regarding budgetary requests over and above PEFIL funding to the Governance and Advocacy Committee for approval by the Board;

8. To review and provide strategic direction and recommendations on the design and development of Indigenous Education programs and services, either independently or in partnership with other stakeholder(s) for implementation and delivery by Sault College;
9. To be an asset for the nomination of the representatives from Indigenous communities to the Sault College Board of Governors;
10. To provide strategic direction, guidance, and recommendations with respect to recruitment of Indigenous students to our college;
11. To provide strategic direction, guidance, and recommendations with respect to recruitment of Indigenous employees to our college;
12. To determine through election the Chair and Vice-Chair of the IEC who shall serve a three (3) term with the opportunity for renewal for one additional term (up to six (6) years).

### **MEETINGS OF THE COUNCIL**

The Indigenous Education Council will convene a minimum of four (4) quarterly meetings. Sub-committees may be created based on identified workplace needs and priorities set by the IEC.

The College will provide financial reimbursement for the cost of travel and meal expenses for all members to attend Council meetings as per college guidelines.

### **MEMBERSHIP AND TERM OF THE INDIGENOUS EDUCATION COUNCIL**

- This Council has a maximum of fourteen (14) voting members, including the Council Chair.
- Council members shall serve a term of three (3) years with the opportunity for renewal and/or organization reappointment.
- Council members come from various constituency groups – without advocating for that constituency. This gives them valuable insight and perspective for providing advice.
- Membership shall be comprised based on a representation of people from various disciplines (e.g., education, employment, health, finance, etc.) to support representational diversity across all groups/populations amongst the Council.
- This Council shall review and approve its skills matrix on an annual basis.

The Indigenous Education Council will consist of:

- One (1) voting representative and one (1) alternate appointed by the Indian Friendship Centre
- One (1) voting representative and one (1) alternate appointed by the Batchewana First Nation
- One (1) voting representative and one (1) alternate appointed by the Garden River First Nation
- One (1) voting representative and one (1) alternate appointed by the North Shore Tribal Council
- One (1) voting representative and one (1) alternate appointed by the Indigenous Student Union of Sault College
- One (1) voting representative and one (1) alternate appointed by the Missanabie Cree First Nation
- One (1) voting representative and one (1) alternate appointed by the Neech-Ke-When Homes
- One (1) voting representative and one (1) alternate appointed by the Métis Nation of Ontario
- One (1) voting representative and one (1) alternate appointed by the Anishinabek Education Institute
- One (1) voting representative and one (1) alternate appointed by Kenjgewin Teg Education Institute

- One (1) voting representative and one (1) alternate appointed by Oshki-Pimache-O-Win: The Wenjack Education Institute
- One (1) voting representative and one (1) alternate appointed by Seven Generations Education Institute
- One (1) voting representative and one (1) alternate appointed by Nogdawindamin Family and Community Services
- One (1) voting representative and one (1) alternate appointed by Elders-in-Residence

Alternates will have voting privileges when attending in place of voting representative.

#### **WHO WILL:**

- Liaise between the institution and the Council.
- Advise and make representation on issues before the Council.
- Report to the college executive on a regular basis on plans, activities, targets, progress, etc.

#### **QUORUM**

The Quorum shall consist of 50 percent plus one (1) of the voting membership of Indigenous Education Council.

#### **REVIEW OF TERMS OF REFERENCE**

These terms of reference will be reviewed annually each September, and changes will be recommended as deemed appropriate by the members of the Indigenous Education Council.

#### **EX OFFICIO MEMBERS WILL CONSIST OF:**

College President  
 College Vice-President, Operations  
 College Associate Vice President, Academic  
 Dean, Indigenous Studies and Academic Upgrading  
 Dean, Health and Community Services  
 Dean, Environment, Technology and Business

#### **CONFIDENTIALITY**

Where a matter is to be considered by the Council as confidential, the Council Chair will inform Council members that the information being discussed will remain confidential throughout the meeting and thereafter.

#### **CONFLICT OF INTEREST**

Council members will act with honesty, in good faith, and in the best interests of the Indigenous Studies Department. If a conflict of interest arises, the member will declare such and remove him/herself from all proceedings related to the conflict.

#### **REMOVAL OF IEC MEMBER**

The Council may remove a member (other than ex officio members) from the Council by a resolution of the Council according to the IEC Removal of Council Members process.