

## JOB POSTING DETAILS

<b>Job Title</b>	Customer Service Representative Lead Hand	<b>Job Type</b>	NA
<b>ES Job ID</b>	3615	<b>Duration</b>	NA
<b>Date Posted</b>	August 31, 2022	<b>Location</b>	Blind River
		<b>Closing Date</b>	September 30, 2022

### Job Overview - Description & Duties

We are looking to fill a Customer Service Representative Lead Hand position at our Blind River On-the-Run Convenience Store and Esso Retail Fueling Station. Reporting to the Site Manager, this position is responsible for:

- . Providing prompt, efficient and courteous customer service to all customers.
- . Maintaining a clean, safe, customer-friendly work environment.
- . Ensure all exterior store conditions are maintained to enhance the property's curb appeal.
- . Ensure accurate operation of cashier systems.
- . Ensure all paperwork is accurate and balanced.
- . Adhere to all company policies and procedures as prescribed.
- . Enforcing age verification for the sales of tobacco and lottery products.

McDougall Energy Inc. ("McDougall Energy") is a Canadian, privately owned, family business which has been serving energy customers since 1949. McDougall Energy is a marketer and distributor of heating oil, propane, gasoline, diesel fuel and commercial lubricants, as well as an Esso<sup>®</sup> and Shell<sup>®</sup> branded retailer. McDougall Energy is proud to be named one of Canada's Best Managed Companies for 10 years in a row, achieving Platinum Member status. Now in its third generation of ownership, the energy company serves communities throughout various regions across Ontario and Western Canada. The company is headquartered in Sault Ste. Marie, Ontario.

Our success is driven by an uncompromising commitment to providing the highest quality customer service to each and every customer. We recognize that our employees are our most valuable resource and offer opportunities for development for personal and career growth.

### Required Skills

The ideal candidate will have:

- . High School Certificate
- . Three (3) to five (5) years in customer service
- . Strong customer service, and organizational skills
- . Friendly enthusiastic and customer service focused
- . Superior customer service skills with a desire to be part of a performance-driven team
- . Must be able to communicate clearly and effectively with customers and coworkers
- . Ability to stand for long periods of time
- . Must be able to work night shifts and weekends and holidays

### Other Requirements

NA

### How to Apply

Apply online at [www.mcdougallcareers.com](http://www.mcdougallcareers.com) or send a resume by email to: [careers@mcdougallenergy.com](mailto:careers@mcdougallenergy.com).

Confidentiality of all applicants assured. Only those selected for interviews will be contacted and we thank all other applicants for their interest.

McDougall Energy is committed to an inclusive, barrier-free recruitment and selection process and workplace. If you require any accommodations, please notify us and we will work with you to meet your needs.