

JOB POSTING DETAILS

Employer	Batchewana First Nation	Job Type	RI
Job Title	Health Program Planner	Duration	NA
ES Job ID	13139	Location	NA
Date Posted	August 8, 2022	Closing Date	August 19, 2022

Job Overview - Description & Duties

Health Program Planner
Range: \$17.14to \$21.93 (Pending Education & Experience)

The Health Program Planner will be responsible for the development and delivery of Health Promotion initiatives in conjunction with the Health and Social Services program teams within the Batchewana First Nation communities. This position will also have a special focus of working with our elders and supporting programming.

Required Skills

QUALIFICATIONS & EXPERIENCE

- Will have a Community College Diploma in the health field OR three (3) years successful related experience;
- Preferable will have experience with finances, reporting, budgets, etc.

KNOWLEDGE SKILLS & ABILITIES

- responsible for coordinating program planning sessions within the Batchewana First Nation Health and Social Services Department and other Departments as required.
- Assist and support program planning to identify and plan health promotion activities based on work plan objectives, resources for program implementation, budgets, etc.
- Responsible for the overall co-ordination of the identified health promotion initiatives/programming in collaboration with relevant program staff.
- Will have a basic understanding of the services offered by the Department and be aware of the other services available in the community and in the surrounding area;
- Relate effectively to program management and colleagues as a diplomatic and flexible team player;
- Work effectively with the management and staff of other programs/agencies both native and non-native;
- Relate effectively to community members;
- Communicate effectively in writing and verbally;
- Use computers - word processing/spreadsheets/presentation software

Other Requirements

CONDITIONS OF EMPLOYMENT

- A Favorable CPIC and Vulnerable Sector Check
- Travel will be required
- Valid driver's license and a vehicle
- Work flexible hours

How to Apply

Please forward your cover letter and resume to email:

humanresources@batchewana.ca Subject Line: Health Program Planner

ALL APPLICATIONS MUST BE RECEIVED BY August 19 2022 AT 12:00 PM (Noon).

We thank all applicants for their interest, however only those selected for an interview will be contacted

Batchewana First Nation welcomes and encourages applications from people with disabilities. If you require accommodations please contact the Human Resources department at 705-759-0914. First Nation preference in hiring. Please visit us at www.batchewana.ca