

## JOB POSTING DETAILS

<b>Employer</b>	Young Men's Christian Association of Sault (Sault Ste. Marie YMCA)	<b>Job Type</b>	RI
<b>Job Title</b>	Youth Outreach Specialist	<b>Duration</b>	Full Time, Contract
<b>ES Job ID</b>	13260	<b>Location</b>	Sault Ste. Marie & Surrounding Area
<b>Date Posted</b>	August 25, 2022	<b>Closing Date</b>	November 11, 2022

### Job Overview - Description & Duties

Youth Outreach Specialist  
Full Time Salaried Contract - 1 year

Employment Type Full Time

Job ID 0026

Pay \$41,750-\$52,270

Effective Applications will be processed as they come in and the posting will close as soon as the position is filled

Hours Flexibility regarding assigned work hours, travel and overnight stays (if needed once safe to travel)

Reports to Manager, National Provincial Programs

Location / Region The successful candidate will provide YGAP services to the city of Sault Ste. Marie and surrounding area. This is a remote, work-from-home position. YGAP services including workshops, youth engagement projects, meetings, and community involvement events will be provided virtually and in-person to communities in Sault Ste. Marie and surrounding areas.

Application Deadline November 11, 2022

#### Nature and scope

The YMCA of Greater Toronto is a charity offering opportunities for personal growth, community involvement and leadership. The Youth Gambling Awareness Program is an education and prevention initiative designed to raise awareness regarding youth problem gambling. It is a provincial program funded by the Ministry of Health and led by the YMCA of Greater Toronto, Lead Site, in collaboration with other YMCAs across Ontario.

With the support of the YMCA of Greater Toronto Lead Site, the Outreach Specialist will deliver awareness sessions, youth engagement activities, and community involvement initiatives in a variety of settings.

#### Responsibilities

- . Deliver and facilitate educational workshops online and in person in English to youth (8-24 yrs) and adults involved in youth's lives
- . Plan, organize and implement community involvement initiatives to raise awareness about youth gambling in conjunction with other community organizations
- . Design and implement youth engagement activities related to youth gambling awareness
- . Develop, engage and support an advisory/partnership committee (including youth and adults)
- . Plan and chair online/in person meetings (youth groups, professionals, provincial team, etc.)
- . Establish and maintain relationships with school boards, community and youth service providers
- . Develop and implement effective outreach strategies to engage local community, meet monthly targets and increase YGAP's reach
- . Maintain accurate records and statistics related to the activities undertaken and outcomes achieved and provide monthly reports
- . Create content and support program's online content strategy and online presence
- . Attend and promote gambling awareness in community meetings and events/fairs (including but not limited to Gambling Awareness Week, Financial Literacy Week, Credit Education Week, etc.)
- . Research, and maintain up to date knowledge regarding issues and trends related to youth gambling and report learning
- . Support program's research and development initiatives

- . Follow and implement program's quality assurance measures
- . Demonstrates appropriate behaviours in line with our Mission, Vision and Values as reflected in our YMCA competencies; takes a member focused approach to increase their understanding of programs offered across the Association. Represents the YMCA and the Association in a professional manner
- . Understands the legal responsibilities and moral imperative to report suspected child abuse to Child Protection Services.
- . Understands the importance of the volunteer staff partnership and integrates the value of philanthropy and volunteerism in dealings with members, volunteers, donors and staff.
- . Travel and overnight stay as required, after the pandemic
- . Other duties as assigned

## Required Skills

### Qualifications

University degree or college diploma (or equivalent) in Social Sciences, Education, Business, Communication, Marketing or other related field

Excellent writing, editing, and proofreading skills, with the ability to draft and design clear and compelling communications;

French language skills is an asset

Experience in the delivery of public health, prevention and awareness initiatives

Experience with outreach activities and strategies

Experience in-group facilitation

Knowledge of harm reduction principles

Understanding of principles of learning for both youth and adults

Experience in working with youth, sensitivity and knowledge in dealing with youth from different cultural and racial backgrounds and youth with special needs

Flexibility regarding assigned work hours, travel and overnight stays

Ability to work in an efficient manner with a high degree of independence

Experience in online communications, social media or interactive engagement and working with online presentation/meeting platforms

Must have use of a car, the successful candidate will deliver YGAP services across the assigned region of Sault Ste. Marie

Criminal reference check is required

Knowledge of the community resources in the City of Sault Ste. Marie and surrounding region would be an asset

Knowledge of gambling issues and harm reduction principles an asset

Knowledge of Ontario Ministry of Education curriculum an asset

Commitment to working in a socially inclusive environment responding with sensitivity and personal awareness to the diverse needs of members including visible and non-visible dimensions of diversity.

Flexibility regarding assigned work hours, travel and overnight stays

The position requires the following Core Association Competencies: superior competence in: Relationship Building and Partnering; advanced competence in: Effective Interpersonal Communications; fundamental competence in: Ethics and Self-Management; Being Member Focused; Being Results Focused; Teamwork and Collaboration; Valuing Diversity and Social Inclusion;

### **Other Requirements**

If you are hired, prior to your start date and as a condition of your employment, you will be required to provide proof that you are fully vaccinated against COVID-19 or have a valid medical or other Human Rights Code-related exemption.

Job offers are contingent upon the successful completion of a Police Records Check. Within the first four months and every three years thereafter, a Vulnerable Police Records Check is required.

### **How to Apply**

Please go to <https://ymcagta.org/join-our-team/employment-opportunities/026-youth-outreach-specialist>