

JOB POSTING DETAILS

Employer	Pollard Banknote Limited	Job Type	RI
Job Title	Cartoner	Duration	NA
ES Job ID	13366	Location	Sault Ste. Marie
Date Posted	September 19, 2022	Closing Date	September 23, 2022

Job Overview - Description & Duties

Cartoner

We're looking for a eager to work professional to join our Finishing department, in the position of Cartoner. Reporting to the Production Manager and Supervisor, The Cartoner will personally scan, carton and palletize products. The Cartoner is responsible for the Cartoning process including getting the books into the carton, labelling, palletizing and balancing

What You'll Do

- Ensure accuracy of packing printed product
- Ensure production specs are followed correctly when loading boxes and skids
- Assists in loading finished product into customer specific boxes for shipment of product
- Responsible for cross referencing production specs to set up and sign off game paperwork
- Responsible to observe range of numbers when packing product
- Other duties as required

Required Skills

Who You Are

- . Ability to adapt to a task orientated environment
- . Eager to be a part of a fast-paced environment
- . Ability to pay attention to detail
- . Possess strong ability to package product efficiently
- . A punctual worker
- . A worker who can demonstrate problem-solving skills
- . Ability to stand for long periods and lift to 40 lbs

What You'll Need:

- Grade 12 Diploma
- Experience working in manufacturing, quality control or production would be an asset
- Basic computer skills with experience scanning product
- Strong analytical and communication skills

Other Requirements

Employment is contingent upon a satisfactory response from a Criminal Record Search

How to Apply

Pollard Banknote offers a challenging, team-oriented environment, competitive compensation, profit sharing program, company pension and opportunities for professional development. Interested candidates are encouraged to submit a cover letter outlining fit along with a résumé to:

ssmrecruitment@pbl.ca

Pollard Banknote Limited is an equal opportunity employer, committed to maintaining a diverse workforce. We thank all candidates that apply, however only those selected for an interview will be contacted.