

## JOB POSTING DETAILS

<b>Job Title</b>	Educational Assistant	<b>Job Type</b>	NA
<b>ES Job ID</b>	3228	<b>Duration</b>	Open until filled
<b>Date Posted</b>	March 1, 2022	<b>Location</b>	North Shore
		<b>Closing Date</b>	NA

### Job Overview - Description & Duties

The Algoma District School Board invites applications for casual Educational Assistant positions in all geographic areas of the Board. Preference will be given to applicants possessing a Diploma or Degree in the following areas from a registered post-secondary institution:

- Child and Youth Worker, Social Services Worker, Developmental Services Worker, Early Childhood Education or a Degree in a related field of study.
- Completion of a Post Secondary Certificate or Diploma from a registered post-secondary institution in other related areas, coupled with experience in an educational or childcare setting will be considered.

### Required Skills

- Successful candidates will possess strong communication skills and an understanding of the sensitivity of confidential material.
- They will be able to relate to both children and adults and will be able to work in a team environment.

### Other Requirements

Successful applicants will be required to participate in an orientation & training program prior to beginning work.

### How to Apply

Please forward your resume and cover letter with 2 work-related references to Dan Swystun, Human Resources Officer - [swystud@adsb.on.ca](mailto:swystud@adsb.on.ca)

The Algoma District School Board is an equal opportunity employer.

Accommodations through the recruitment and selection process are available upon request.

Please note: A security check is a requirement of the hiring process.

(Only those applicants shortlisted will be contacted)

ALGOMA DISTRICT SCHOOL BOARD  
Confident learners, caring citizens  
[www.adsb.on.ca](http://www.adsb.on.ca)