



JOB POSTING DETAILS

Employer	Canadian Mental Health Association, Sault Ste. Marie (Canadian Mental Health Association, Sault Ste. Marie)	Job Type	RI
Job Title	Housing Support Worker - Shelter - Sault Ste. Marie	Duration	NA
ES Job ID	13596	Location	Sault Ste. Marie
Date Posted	November 16, 2022	Closing Date	January 6, 2023

Job Overview - Description & Duties

Job Class: Housing Support Worker (Shelter)
 Reports to: Program Supervisor
 Location: Sault Ste. Marie
 Terms of Employment: Part-Time, Permanent, and Casual Opportunities
 Hours of Work: 12 Hour Shifts (Days and Nights)
 Salary: \$24.14 - \$30.20/hour, per Local 684 listed

Summary of Function:

The Housing Support Worker in shelter will provide emergency shelter services to the community of people in need of shelter, maintain the overall operation of shelter facilities, and provide documents and statistics as required. Responsibilities of the Housing Support Worker in shelter include but are not limited to; determining the individuals need for shelter, providing basic needs (snack options), support coordination and crisis support, providing support and/or storage for resident medication, and providing any additional programming, support, services, or supplies. The Housing Support Worker carries out these responsibilities in accordance with the mission, vision, and values of CMHA, relevant legislation and regulations and organizational policies, to promote the delivery of efficient and high-quality services.

Areas of Expected Competency - Demonstrated and Evidenced by:

- Provide 24-hour meaningful support in a low barrier, housing-focused shelter environment through:
- Service engagement, Assessment, Education, Case Management, Administration, Maintenance, Community Relations/Advocacy, and Organizational Responsibility
- Exhibits exemplary professional conduct
- Engages in effective internal and external relationships with all staff, clients and volunteers of the organization, other organizations, and the community
- Promotes and supports a safe work environment

Required Skills

Education/Certification

- Minimum two-year Diploma or Degree in human services field, or related field
- Current registration with OCSWSSW or a regulated body under the Regulated Health Professions Act, if eligible
- Certification in ASIST, CPI, First Aid/CPR, and Safe Food Handling (or willing to obtain on own within 3 months)

Experience

- Minimum one-year experience in the fields of mental health, addictions, and/or housing services

Knowledge, Skills and Abilities

- Ability to work in partnership with clients and staff of partnering agencies
- Extensive knowledge and understanding of the mental health and addictions services
- Extensive knowledge of standardized screening and assessment tools
- Extensive knowledge of community services, supports and resources
- Ability to apply Recovery principles and empowerment-orientated philosophies and practices in work with clients
- Demonstrated ability to observe boundaries, engage in appropriate emotional regulation, refrain from dual relationship with clients
- Ability to demonstrate diplomacy and negotiation skills when engaging in conflict situations
- Ability to make sound clinical judgments and to effectively communicate that to others
- Excellent organizational and time management skills
- Excellent written and verbal communication skills
- Excellent interpersonal skills to develop and maintain sound relationships within and outside CMHA
- Ability and flexibility to work independently, or within a team, on a range of tasks within specified time frames and deadlines and to work as part of a team
- Excellent computer skills and competency in software applications used by the agency
- Demonstrated ability to engage in reasonable self-care strategies that incorporate balancing work/life responsibilities
- Excellent problem-solving and decision-making skills

Other Requirements

- Acceptable Police Vulnerable Sector Check upon hire and to be maintained throughout employment
- Ability to provide effective client services in English and French, is preferred
- Requires heavy lifting, reaching, repetitive and bending
- Ability to move, ascend, descend, and position self from floor and back up for prolong periods

How to Apply

Please forward a covering letter and resume, by email only, prior to 4:30pm on Friday, January 6th, 2022.

Angela Quizi, Manager of Human Resources
Canadian Mental Health Association - Algoma
Email: HR@cmhassm.com

This is a bargaining unit position and internal candidates who meet the minimum academic qualifications as well as the minimum requirements of skill, ability and experience for the vacancy shall be provided with an interview and considered prior to any external candidate.

CMHA values diversity and is an equal opportunity employer CMHA is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act