



## JOB POSTING DETAILS

<b>Employer</b>	Child Care Algoma	<b>Job Type</b>	JMP
<b>Job Title</b>	Site Supervisor	<b>Duration</b>	Full Time
<b>ES Job ID</b>	13709	<b>Location</b>	NA
<b>Date Posted</b>	December 20, 2022	<b>Closing Date</b>	January 6, 2023

### Job Overview - Description & Duties

EarlyON Child and Family Centre  
SITE SUPERVISOR

Permanent Full Time Position  
Competitive Salary Range: \$30.50 - \$34.10  
Group Benefit Package  
Registered Retirement Saving Plan

### Required Skills

The Ideal Candidate will have:

- Diploma in Early Childhood Education - Registered with the College of Early Childhood Educators
- Excellent knowledge of current Child Development Theories and Practices, Early Identification and Intervention and of all Relevant Legislation, Policies and Procedures
- Knowledge of Financial and Human Resource Management
- Supervisory Experience
- Administrative and Computer Literacy Skills
- Effective Analytical and Problem Solving Skills
- Effective Written, Planning, Organizational and Time Management Skills
- Bilingual in English and French an asset
- Use of own vehicle
- Current Standard First Aid Certificate and Infant/Child CPR
- Current Vulnerable Sector Police Check
- Health Assessment and Current Immunization

### Other Requirements

NA

### How to Apply

Applicants are asked to submit an expression of interest letter and updated resume to:  
CHILD CARE ALGOMA HUMAN RESOURCE DEPARTMENT  
148 Dacey Road, Sault Ste. Marie, ON P6A 5J7 ~ Fax: 705-945-8735

Email: [tbruno@childcarealgoma.ca](mailto:tbruno@childcarealgoma.ca)

Expressions of interest/resumes will be accepted until Friday, January 6th, 2023.

Child Care Algoma is an equal opportunity employer. We thank all applicants for their interest; however only those selected for an interview will be contacted. Should an applicant selected for an interview require any accommodations during the selection process please notify Human Resources.